



Education Officer

The Rediscovery Centre, Ballymun, Dublin 9

The Rediscovery Centre is currently recruiting an experienced and enthusiastic Education Officer to join our team.

The Rediscovery Centre

The Rediscovery Centre is the national centre for the circular economy, supporting the transition to a circular economy and advocating for a more resilient, equitable society in the face of climate breakdown. The Rediscovery Centre is recognised as a creative movement connecting people, ideas and resources to enable circularity and *mobilise* the skills and expertise of artists, scientists, designers and craftsmen united in this common purpose. Sustainability is at the core of the Rediscovery Centre, which aims to break away from the traditional practice of wasting natural resources and instead demonstrate the opportunities of the circular economy. For more information on our work, please see www.rediscoverycentre.ie.

The Rediscovery Centre is very active in the field of environmental and STEM education. We offer a range of education workshops for primary and secondary school students, which focus on interactive, practical learning about environmental issues. The school workshops are linked to the national curricula and are based on hands-on enquiry and experiential learning tailored to class requirements. Workshops are offered in the Rediscovery Centre's Boiler House in Ballymun or outreach workshops in schools and libraries. The Rediscovery Centre staff are diverse, forward thinking & inspirational leaders in education who continually seek like-minded individuals to contribute to & progress the education team's activities.

The ideal candidate will have a passion for education and the environment, particularly STEM fields, and the ability to lead & inspire children and young adults. Excellent interpersonal skills and a friendly and professional manner are essential. The ideal candidate must be a strong team player.

A fun and engaging personality and a can-do attitude are essential. Good administration and IT skills are essential. Flexibility with regard to time commitment is required with the expectation of evening and weekend work.

The Role

Reporting to: Sarah Clear, Head of Education

Place of Work: Rediscovery Centre, Boiler House, Ballymun, Dublin 9, D09 HK58

Note: If this type of job interests you, but you are based outside the Greater Dublin area, please do send us your CV and cover letter also, as we will be expanding our programmes around Ireland in 2022 and we would love to find suitable people in other parts of the country, for future work

Hours of Work: 35 hours per week (with evening and weekend work as required)

Remuneration: Circa €28,000 per annum

Fixed term contract: 24 month fixed term contract

The role will include but will not be limited to:

- Delivery of Primary School and Secondary School environmental education workshops in the newly developed Rediscovery Centre
- Delivery of education tours of the Boiler House



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- Delivery of outreach education programmes/workshops/events in Dublin and further afield, as required
- Delivery of virtual education programmes/workshops/events, as required
- Development of new innovative STEAM education programmes including activity research, activity development and preparation, workbook development, presentations etc.
- Assisting with the management of volunteers and allocated staff members as necessary
- Supporting the Head of Education and other Rediscovery Centre staff as needed
- Participating in marketing and promotional events
- Preparing reports and updates for management and key stakeholders as required
- Keeping abreast of key environmental issues and incorporating knowledge into educational activities
- Keeping up to date on relevant Child Protection and Health and Safety Issues
- Other related tasks as The Rediscovery Centre may reasonably direct from time to time.

Role Requirements

Essential

- A relevant third-level qualification in environmental science, science communication, teaching or other relevant qualification
- Proven experience in the environmental education field, with knowledge of the primary and/or secondary curricula and programmes such as Green Schools
- The ability to inspire and motivate children and adults to engage with the environment, science, engineering and maths
- Excellent facilitation skills, especially with young people
- Excellent communication skills, both oral and written
- Full clean driving licence and access to own transport
- Knowledge of or a strong interest in environmental issues and sustainability
- Strong administration and IT skills

Desirable

- Experience of writing funding applications and report writing
- Experience of working on research projects
- Competency in the Irish language
- Experience with basic video recording & editing

Terms and conditions of employment

Note: This summary is supplied for information only and does not constitute contractual terms. This is a fixed-term full-time contract of service of 35 hours per week for 2 years, with a probationary period of 6 months.

Some work outside normal office hours will be required from time to time. Access to own transport is essential for outreach workshops. This position is subject to satisfactory references, evidence of permit to work in Ireland, Garda Vetting and foreign police clearance (if applicable) and full clean driving licence and use of own vehicle.

Note for Applicants



Application in the form of a CV and covering letter illustrating how your skills and experience meet the requirements of the position should be emailed to info@rediscoverycentre.ie marked for the attention of Sarah Clear. The covering letter should be a maximum of 1 page.

Based on the information contained in the CV and cover letter, the interview committee will select candidates for interview. Shortlisting and interview decisions will be based on the committee's assessment of candidates' qualifications, experience and skills in the following areas:

- Academic qualifications
- Third level qualification in environmental science, science communication, teaching or other relevant qualification.
- Proven experience in environmental education
- Experience working with children

Interviews will take place after Friday 26th January 2022. The Rediscovery Centre is not able to reimburse any expenses incurred by candidates to attend interview.

All applications will be treated in the strictest confidence. References will be sought for candidates who come under serious consideration for the post with the prior agreement of candidates.

Queries or further clarification can be directed to rdcadmin@rediscoverycentre.ie

The closing date for applications is 5pm on Tuesday 18th January 2022.